

Student Name _____



School Policies and Requirements

Eligibility: To take this course a student must be at least 15 years and 9 months old or older by the first day of classroom instruction. Student must show proof of age in the form of an official birth certificate or a valid passport. The student shall not apply to attend the course if their driving privilege is suspended or revoked (DMV will check the roster we provide). If at any time during the course a student has their driving privilege suspended or revoked they must notify the instructor, return course materials, and they will not be permitted to continue and must retake the entire course. Students must take and pass a vision screening. For the purposes of this rule, "successfully pass" shall mean the student has a vision designation of at least 20/40 with both eyes and if legally blind in one eye, a vision designation of at least 20/30 in the other eye.

Successful Completion: Student must attain a cumulative grade of 80% on tests, quizzes, the Parent/Student Guide, class participation, and homework to pass this course. All tests require a score of at least an 80%. They will be allowed to re-take tests that fail to meet this standard. **The Final Test must meet the same standard and any re-take will be in-person and a fee of \$40 must be paid for the re-take.** For the behind-the-wheel portion, each student will have an assessment in the ninth or tenth (9th or 10th) driving hour that they are required to pass to be given their State certificate of completion. Depending on skill level achieved, additional behind-the-wheel (BTW) hours may be required. If the completion certificate is lost, or an error found on it not the fault of PDS, a fee of \$40 will be charged for a new certificate.

Classroom Assessment Criteria: Students will be assessed through

Tests: 50%

Quizzes: 20%

Parent/Student Guide (Due at least one week before last scheduled class session): 10%

Class participation 10%

Homework: 10%

Parent Involvement: This course requires significant parental involvement. Your teen will not succeed in this program if they only receive the 10 hours of instruction with the driving instructor. The state requires an additional forty (40) hours of behind-the-wheel (BTW) practice (10 hours in darkness) before taking their driving test at the DMV. If you try to cheat the system and do less practice, you are only setting up your student to fail or worse that they could be in a crash by not having that additional experience. Four to five hours of home BTW practice is expected each week.

Classroom and BTW expectations: Students are required to come to class on-time (see below) and prepared to learn. Students will not be disruptive in their behavior in-class or in-car and will follow all rules or be subject to expulsion without refund. The "**How to Drive**" textbook issued to the student must be returned prior to receiving their certificate of completion. If the book is lost, stolen or damaged, you must pay \$100.00 replacement fee.

Attendance: The state rules are very strict on student attendance – the state requires us to keep attendance records to the minute. Students are expected to attend all classes. Absences are only



allowed for a good cause as determined by the instructor. For any absence, make-up work equal to the time missed must be completed.

If a student is removed from a class session for missing too much time (any more than four hours), they will be allowed to join the next class and pick up where they left off provided there is space available (a fee may apply). **By State rule, all makeup classes and driving lessons MUST be completed within six months of the last scheduled class for the course taken or the student must start over from the beginning.**

Refund: There are no refunds of any deposit made. A deposit may only be credited to the same student it was applied to, for a later start date. Deposits cannot be credited for any other student. To obtain a tuition refund, a student must request a refund/removal from the program at least two (2) business days before the first classroom session. This is to allow for another student to take their place as no student can start a class after the first session. There will be no refunds beyond this point unless we can fill the seat with another student.

Removal from program: A student may be removed from the program without refund for any of the following reasons:

- Excessive tardiness from class.
- Excessive or any unexcused absences.
- Failure to complete assigned work.
- Cheating (whether sharing or receiving answers).
- Lying to an instructor.
- Suspension from school.
- Swearing or being verbally abusive during any phase of the program.
- Continued disciplinary issues as determined by the course instructor and/or school administration.
- Misuse of Driver's Education equipment
- By having their privilege to drive suspended or revoked.
- If found to be Smoking or Vaping in or out of this class.
- Being under the influence of alcohol or any other illegal drugs / or smelling of any alcohol or other illegal drugs during any of the instructional phases.

Fees: The current tuition for this program is stated on the Application. **Once a student starts a class, parent(s)/guardian(s) are indebted for the full tuition amount. PARENT ACKNOWLEDGEMENT: I/We agree to pay all attorney's and collection fees should such action become necessary to collect any or all of the tuition.**

Any changes to these policies will be sent home with the student for an additional parent signature.

I agree to adhere to the policies of the Precision Driving School Driver Education program:

_____ Date: _____
Student (Print name and sign please)

_____ Date: _____
Parent/Guardian (Print name and sign please)

_____ Cell: _____
Parent email